

## MINUTES OF MEETING HELD IN THE STAFF ROOM ON Tuesday the 17<sup>th</sup> May 2022

**PRESENT**: Kerry Canning, Elisa Jordan, Paula Turner, Dawn Davis, Charlotte Pallister, Sarah Cripps, Matthew Morgan, Ajay Awati, Prasad Bhave, Mena Canning,

APOLOGIES:, Jackie Safizadeh, Tessa Ingram, Razeya Mohamedy, Claire Spencer, Charlie Smith,

Agenda Item	Action Assignee	
Minutes of the last meeting dated 15 <sup>th</sup> February 2022		
The minutes of the last meeting were agreed.		
Review of actions and matters arising from last meeting		
<ul> <li>GDPR ICO is complete. No 00019984782.</li> <li>Minibus sub committee formed.</li> <li>Communal shared file storage on server to replace dropbox request. Speak to Matt Hopton.</li> </ul>	КС	
Grant Requests		
<ul> <li>KC to email Nicky Binning (and Vicki) to get invoice for Macs for music rooms.</li> </ul>	КС	
<ul> <li>Canada tour support – agree to support funding the ties, invoice to come to STR PTFA so we can reclaim the VAT. Has the order been placed? Can we source the ties for him?</li> </ul>	DD	

Treasurers Report	
<ul> <li>The accounts for the year ended 31<sup>st</sup> July 2021 have been audited without any issues. Approval given for KC and PT to sign them on behalf of the trustees.</li> <li>The cost for a full audit for the current financial year will be significantly more expensive than for prior years as we now accruals rather than cash account. A cheaper Independent Examination is allowable in place of a full audit. Agreed that we would have an IE for the 2021/22 year, but the decision for future years to be made annually at the AGM.</li> <li>PT presented the accounts for the 3 months from February to April 2022.</li> <li>Minibus sub-group meeting – 7<sup>th</sup> June 7.30pm. KC to invite Nick O'Neill.         <ul> <li>KC to contact Arval to discuss options on current leases.</li> </ul> </li> </ul>	KC/PT  KC KC
Updates	
Uniform Shop	
See separate report.	
Facebook / Gift Aid	
<ul> <li>699 members across all groups. A big thank you to Dave Dempsey for approving all the new members.</li> </ul>	
Gift aid reclaim to be completed.	PT/SC
Amazon Smile / easyfundraising	
<ul> <li>Amazon Smile - still chasing the £93 from Q3 2020. Received £90 for Q1 2022.</li> </ul>	
<ul> <li>easyfundraising now has a donation reminder option for iPhone and iPad.</li> </ul>	
Review of Activities	
Platinum Jubilee Raffle	
<ul> <li>Ongoing, £322 so far. Reminder email to go on Friday 20<sup>th</sup> May.</li> </ul>	EJ
Draw 26 <sup>th</sup> May.      Lettery license to be renewed.	KC
Lottery licence to be renewed.	NC

	Term Fund	Raising		
Quiz and i	Pudding nig	ht		
		oked (hall a ct Spring – 2	•	aster) 2023? 3 <sup>rd</sup> anniversary of lo
Sports Nig	ıht			
• K0	ly 7 <sup>th</sup> . C to liase wi 3Q and bar		leill on rec	uirements.
Other fun	draising ide	as		
	OPP – use t	his for mini	bus fund r	aising – to be set up.
• B(				
100 club		S		
<b>100 club</b> The winni	ng numbers		3rd	7
100 club The winni Month	ng numbers	2nd	<b>3rd</b> 80	
<b>100 club</b> The winni	ng numbers		<b>3rd</b> 80 74	

## **Future Meeting Dates**

Next Meeting – 28<sup>th</sup> June 7.30pm