

MINUTES OF MEETING HELD IN THE STAFF ROOM ON Monday the 6th February 2023

PRESENT: Kerry Canning, Elisa Jordan, Paula Turner, Dawn Davis, Sarah Cripps, Matthew Morgan, Charlotte Pallister.

APOLOGIES: Jackie Safizadeh, Sarah O'Neill, Mena Canning, Julia Webberley, Anju Andrews.

Agenda Item	Action Assignee
Minutes of the last meeting dated 21 st Nov 2022	
The minutes of the last meeting were agreed.	
Review of actions and matters arising from last meeting	
No actions.	
Spring Term Fund Raising	
Quiz and Pudding night	
• 24 th March already booked.	
Refreshment Rotas	
 14th / 15th Feb – Joseph Musical - scaled down bar 1st March - Year 13 parents evening – tea/coffee for staff 23rd March - Year 11 parents evening – tea/coffee for staff 30th March - Jazz evening – bar 3-4 volunteers required 6th July - Sports Day – 7 volunteers needed 	
Other fundraising ideas	
 Coronation Raffle to be arranged – sell after Easter draw Fri 5th May Dawn to investigate book collections. Sub-committee to be formed for merchandise/sum up shop and fundraising - Elisa, Kerry, Sarah and Julia Webberley, if anyone else wants to be part of this group – please let Kerry know. 	EJ / SC DD

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Review of Activities	
Quiz and Pudding night	
 Went well and as shown on treasurer's report was an increase in profit versus prior events. 	
Remove types of wine from price list as causes more wasteage.	EJ/PT
Rugby & Cricket Teas	
 Charlotte picking up with RGW about kitchen cleanliness . Charlotte to rejig her instructions for parents on how rugby teas are 	СР
organised, and then Dawn to distribute to PTFA members. Then load to website and MM to reference in one of his emails.	CP/DD
Updates	
Uniform Shop	
See separate report.	
Facebook / Gift Aid	
• 767 members on facebook groups.	
Amazon Smile / Easy fundraising	
 Amazon smile is closing, one off payment to come based on 6 months sale based on 2022. 	
 Facebook group mention to all parents to remind to make purchases before closure date and to remind parents about easy fundraising. 	EJ
Grant Requests	
None received.	
 KC to email heads of years about grant requests to remind funds are there 	КС
Treasurers Report	
Please see separate treasurers report.	

g numbers	5	
1st	2nd	3rd
101	18	143
62	20	146
-	1st 101	1st 2nd 101 18

Future Meeting Dates

- 17th April 2023 at 7pm
- 19th June 2023 at 7pm