



**SIR THOMAS RICH'S  
PTFA**

**MINUTES OF MEETING  
HELD IN THE STAFF ROOM ON  
Tuesday the 28<sup>th</sup> June 2022**

**PRESENT:** Kerry Canning, Elisa Jordan, Paula Turner, Dawn Davis, Sarah Cripps, Matthew Morgan, Mena Canning, Jackie Safizadeh,

**APOLOGIES:** Ajay Awati, Prasad Bhawe, Tessa Ingram, Razeya Mohamedy, Claire Spencer, Charlotte Pallister, Charlie Smith.

<b>Agenda Item</b>	<b>Action Assignee</b>
<b>Minutes of the last meeting dated 17<sup>th</sup> May 2022</b>  The minutes of the last meeting were agreed.	
<b>Review of actions and matters arising from last meeting</b> <ul style="list-style-type: none"><li>• Chase Chris Cater for invoice for tour ties.</li></ul>	DD
<b>Grant Requests</b> <ul style="list-style-type: none"><li>• Basketball award agreed for Speech Night.</li></ul>	KC
<b>Minibuses</b> <ul style="list-style-type: none"><li>• KC provided overview to purchase the current buses would be £31,000 each, we can extend each lease for 12mths and reduce mileage for overall contract which will reduce the monthly payment-precise figures TBC. Quotes for new buses are £600+pm with 12mth waiting list.</li><li>• Agreed to extend leases and review again in March 2023</li></ul>	
<b>Treasurers Report</b> <ul style="list-style-type: none"><li>• See attached report.</li></ul>	

<p><b>Updates</b></p> <p><i>Uniform Shop</i></p> <ul style="list-style-type: none"> <li>• See separate report.</li> <li>• Uniform Bill</li> <li>• POU donations – raffle tickets to be given for selected crested POU to encourage donations. Email to be sent to existing Yr 11/Yr 13 initially to bring donations on results days. To be rolled out to other Yrs later</li> </ul> <p><i>Facebook / Gift Aid</i></p> <ul style="list-style-type: none"> <li>• 729 people on 7 year groups.</li> <li>• EJ to email Dave about pending year 7 approvals</li> </ul> <p><i>Amazon Smile / Easy fundraising</i></p> <ul style="list-style-type: none"> <li>• Elisa still chasing missing payment.</li> <li>• Elisa to promote easy fundraising app on facebook groups</li> </ul>	<p>SC</p> <p>EJ</p> <p>EJ</p>
<p><b>Review of Activities</b></p> <p><i>Year 7 Refreshments</i></p> <ul style="list-style-type: none"> <li>• About 200 cups of tea / coffee made.</li> <li>• asked for donations and suggested we have sumup card reader for future years</li> </ul>	<p>PT / EJ</p>
<p><b>Summer Term Fund Raising</b></p> <p><i>Quiz and Pudding night</i></p> <ul style="list-style-type: none"> <li>• 2nd Dec is booked (hall and quiz master)</li> <li>• next spring booked – 24<sup>th</sup> March 2023</li> </ul> <p><i>Sports Night</i></p> <ul style="list-style-type: none"> <li>• 4-7.30pm on July 7<sup>th</sup></li> <li>• Elisa to look for previous sports day drinks orders to help with ordering</li> <li>• Dawn to email Martin to get BBQs out for the sports day on the 7<sup>th</sup>, in front of the pavilion. Bins for recycling etc nearby.</li> <li>• Ice-cream van arranged and agreed 10% of profit as a donation to PTFA</li> <li>• KC ordered BBQ food - to be collected morning of 7th</li> </ul>	<p>EJ</p>

<p><i>Summer Concert</i></p> <ul style="list-style-type: none"> <li>• July 8<sup>th</sup></li> <li>• To be supported by VL as expected to be busy due to being CB leaving and last event</li> </ul> <p><i>Other fundraising ideas</i></p> <ul style="list-style-type: none"> <li>• Dawn to contact Hollychocs about Xmas chocolates.</li> </ul>	DD								
<p><b>100 club</b></p> <p>The winning numbers</p> <table border="1" data-bbox="193 719 708 797"> <thead> <tr> <th>Month</th> <th>1st</th> <th>2nd</th> <th>3rd</th> </tr> </thead> <tbody> <tr> <td>May</td> <td>103</td> <td>122</td> <td>9</td> </tr> </tbody> </table>	Month	1st	2nd	3rd	May	103	122	9	
Month	1st	2nd	3rd						
May	103	122	9						
<p><b>The meeting closed at 20:50</b></p>									

**Future Meeting Dates**

Next Meeting – Monday 20<sup>th</sup> September at 7.30pm

Year 7 informal parents evening – 28<sup>th</sup> Sept at 7pm

AGM – Monday 21<sup>st</sup> November at 6.30pm